

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

PART 1 -

1.1 PROJECT INFORMATION

A. Notice to Bidders: Qualified bidders may submit bids for Project as described in this Document. Submit bids according to the Instructions to Bidders.

1. Regulatory Requirements: Berrien County and State of Michigan shall govern submittal, opening, and award of bids.

B. Project Identification:

1. Project Name: Roof Work for Berrien County Niles Courthouse & Berrien County Jail

2. Owner Project No.: 2023-020

3. Project Location(s):

a. Berrien County Niles Courthouse  
1205 Front Street, Niles, MI 49120

b. Berrien County Jail  
919 Port Street, St. Joseph, MI 49085

C. Owner: County of Berrien (Michigan).

1. Owner's Representative: Same as Architect.

D. Architect: Abonmarche Consultants, Inc.

E. Project Description: Project consists of the re-roofing of two roofs identified in drawings & project manual.

1. Architect Project No.: 22-1804

F. Construction Contract: Bids will be received for the following Work:

1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Submittal Date: March 8, 2023
2. Bid Submittal Time: 9:00 am, local time
3. Bid Submittal Location: County of Berrien (Michigan)  
Administration Center  
Purchasing Department  
701 Main Street, St. Joseph, MI 49085

B. Bids will be thereafter publicly opened and read aloud as follows:

1. Bid Open Date: March 8, 2023.
2. Bid Open Time: 10:00 am, local time.
3. Bid Open Location: County of Berrien (Michigan)  
Administration Center  
Board of Commissioners Room  
701 Main Street, St. Joseph, MI 49085

C. Bids received after the Bid Submittal Date/Time, including those submitted at the Bid Opening meeting, shall not be considered and shall be returned to the Bidder unopened in the submitted sealed envelope.

### 1.3 BID SECURITY

A. Bid security shall be submitted with each bid in the amount of five percent (5%) of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

### 1.4 PREBID MEETING

A. Prebid Meeting: A Prebid meeting for all bidders will be held on February 22, 2023 at 10:00 a.m., local time. at:

Abonmarche Consultants, Inc.  
95 W, Main Street, Benton Harbor, MI 49022

Prospective prime bidders are required to attend.

### 1.5 DOCUMENTS

A. Printed Procurement and Contracting Documents: Obtain after 10:00 a.m. local time on February 15, 2023, at the office of the Architect. Documents will be provided to Prime Bidders only at the cost defined. Only complete sets of documents will be issued. Notify the following contact a minimum of eight (8) hours in advance to pre-arrange the document reproduction.

1. Scott Kuchta, Architect Project Manager  
574-336-3104  
skuchta@abonmarche.com
  2. Fee: \$100.00.
- B. Online Procurement and Contracting Documents: Obtain access after 10:00 a.m. local time on February 15 2023, by contacting the entities listed below. Online access will be provided to all registered bidders and suppliers.
1. Owner's website:
    - a. County of Berrien (Michigan)
    - b. <https://www.berriencounty.org/175/Current-Bids>
  2. Architect's website:
    - a. Abonmarche Consultants, Inc.
    - b. <https://www.abonmarche.com/bids/>
- C. Viewing and Purchasing Procurement and Contracting Documents: Examine after February 15 2023, at the locations below:
1. Architect's office:
    - a. Abonmarche Consultants, Inc., 95 W. Main, Benton Harbor, MI 49023
  2. Plan rooms:
    - a. Builders Exchange of Kalamazoo Area, 3431 E. Kilgore Road, Kalamazoo, MI 49001, 269-349-2507.
    - b. Builders Exchange, 4461 Cascade Road SE, PO Box 2031, Grand Rapids, MI 49501, 616-949-8650.
    - c. MACIAF, 3215-A Sugar Maple Court, South Bend, IN 46628, 269-289-7785.
    - d. MHC/Repro MAX/Dal-Blue, 914 E. Vine St., Kalamazoo, MI 49001, 800-522-0541.

#### 1.6 TIME OF COMPLETION

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

#### 1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.
- B. Any additional requirements defined within the Contract Documents.

END OF DOCUMENT 001113

Owner Project No. 2023-020  
22-1804 Berrien County Roofing Project

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