

Meeting Minutes – Pre-Bid Meeting

DATE: 06/28

TO: BIDDERS

FROM: Abonmarche

RE: PRE-BID MEETING MINUTES

A PRE-BID meeting was held on June 27, 2024 for the South Bend Airport Board Room Renovation Project. The following items were discussed at the meeting, and Attendee questions are listed below. Any items that affect the construction documents will be addressed in a forthcoming addendum.

1. Owner and design team were introduced.
2. Additional clarifications include the following were discussed:
 - a. Prevailing Wage is not required.
 - b. Project start date will be July 29, 2024 and project completion date will be January 1, 2024.
 - c. A Bid Bond will be required in the amount of 5% of the bid amount. The Owner reserves the right to reject any and all bids and waive formalities and irregularities.
3. Ceiling demolition needs to be clarified to show what shall remain.
4. An allowance is needed for all decorative vinyl applied artwork on glass.
5. Parking will be located at the cell phone lot. Parking in the loading lane is allowed temporarily.
6. Access keycard controls manufacturer and model information for doors will be provided in addendum #1. Contractors will provide and install all door access systems.
7. Abonmarche will clarify height of second floor to underside of upper ceiling.
8. Furr out portions at existing columns will be placed adjacent to existing ceiling diffuser system.



St. Joseph County Airport Authority South Bend Airport

Pre-Bid Construction Meeting - June 27, 2024 at 01:30pm



Project #: 24-0175

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