

**ADVERTISEMENTS FOR BIDS rev.1 6/18/24**  
**ST. JOSEPH COUNTY AIRPORT AUTHORITY**  
**4477 PROGRESS DRIVE, SOUTH BEND, INDIANA, 46628**  
**SOUTH BEND INTERNATIONAL AIRPORT**

**1.01 PROJECT INFORMATION**

- A. **Notice to Bidders:** Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
1. Regulatory Requirements: All rules and regulations pursuant to the State of Indiana Public Works Projects shall govern submittal, opening, and award of bids.
- B. **Project Identification:**  
Board Room Renovation 2024  
South Bend International Airport  
4477 Progress Drive  
South Bend, IN 46628
- C. **Owner:**  
St. Joseph County Airport Authority  
4477 Progress Drive  
South Bend, IN 46628
- D. **Architect/Engineer:**  
Abonmarche Consultants Inc.  
315 W. Jefferson Blvd  
South Bend, IN 46601  
Contact: Steve Staszewski  
E-mail: [sstaszewski@abonmarche.com](mailto:sstaszewski@abonmarche.com)  
Phone: (574) 334-8877
- E. **Project Description:**
1. This project consists of the **relocation and renovation of a new board room** in the South Bend, IN airport. The specific work is described in more detail in the documents prepared by Abonmarche Consultants Inc. Bidding documents may be obtained through the Abonmarche Consultants plan room at [www.Abonmarche.com/bids](http://www.Abonmarche.com/bids) after 1 pm on June 17, 2024.
2. Construction Contract: Project will be constructed under a single prime contract.

**1.02 BID SUBMITTAL AND OPENING**

- A. Owner will receive sealed bids until the bid time and date at the location given below.
1. The bids are due no later than Thursday, July 11, 2024, at 12:00 p.m. (local time) to the South Bend International Airport, Attention: Jeremy Yahwak, to the address listed in item B below.
2. The bids will be opened and read aloud publicly in the Airport Studebaker Room at the South Bend International Airport at 12:00 p.m. (local time)
3. Please submit the paper and a digital (usb) copy of the bid documents.
- B. Envelopes containing bids must be sealed and addressed to:  
South Bend International Airport  
Airport Information Desk  
Attn: Jeremy Yahwak, Project Manager  
4477 Progress Dr  
South Bend, IN 46628

Bid envelope shall be marked as follows:

Contract Proposal

Name of Contractor

Board Room Renovation 2024

To be opened at 12:00 p.m. (local time) on June 11, 2024

**1.03 BID BOND**

- A. A Bid Bond shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of sixty (60) days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

**1.04 PREBID MEETING**

- A. A conference for all prospective bidders will be held on Thursday, June 27, 2024, 1:30 p.m. (local time). The Prebid Conference will be held in the Airport Board Room at the Airport (4477 Progress Dr, South Bend, IN 46628). Prospective bidders are requested to attend.

**1.05 BIDDING DOCUMENTS**

- A. Bidding documents will be available on Monday, June 17, 2024 at 1:00 p.m. per the following directions.
- B. Digital (.pdf format) Proposal Forms, Plans, Specifications and other bidding documents may be downloaded through the Abonmarche Consultants Inc. website [www.Abonmarche.com/bids](http://www.Abonmarche.com/bids) under "current projects & bidding".
  - 1. No paper plans and specifications will be provided.

**1.06 TIME OF COMPLETION AND LIQUIDATED DAMAGES**

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time as shown in the plans. Work is subject to liquidated damages.

**1.07 BIDDER'S QUALIFICATIONS**

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

**1.08 NOTIFICATION**

- A. This Advertisement for Bids document is issued by Mr. Michael A. Daigle, A.A.E., Executive Director, St. Joseph County Airport Authority.

The right is reserved to reject any or all responses and to accept the response, which is in the best interest of the Airport Authority.

St. Joseph County Airport Authority  
Michael A. Daigle, A.A.E.  
Executive Director