

**CITY OF SOUTH HAVEN  
NORTH SHORE DRIVE RECONSTRUCTION PROJECT  
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

May 10, 2017

8:30 a.m.

## Attendees:

Corey A. Kadow, PE	Abonmarche
Kyle Ellis	Milbocker & Sons

## cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Bill Hunter	City of South Haven
Christopher J. Cook, PE	Abonmarche
Timothy R. Drews, PE, PTOE	Abonmarche
Mike Schultz	Abonmarche
Jason McVay	Abonmarche
Jeff Foster	Milbocker & Sons
Bob DeOrsey	Republic Services (Reliable Disposal)

**1. Old Business:**

- A. Newcome Beach Access Stairs –Stairs have had initial architectural inspection and require some rework on the handrails. Milbocker has been informed of the corrections needed. **New timber for handrails has been delivered and repair work is scheduled for next week.**

**2. Contractors Submittals:**

- A. Abonmarche Reviewed Submittals
1. NSD - Sanitary Structures – Approved 08-31-16.
  2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.
  3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
  4. Concrete Submittals – Approved 09-20-16.
  5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
  6. Storm Manholes & Catch Basins – Approved 10-25-16.
  7. Beach access sign submittal – Approved 11-28-16.

**3. Current Progress:**

- A. All curb & gutter is installed on Phase II minus a few part width constructions on the heavier volume driveways.
- B. All driveways are installed on Phase II minus a few part width constructions on the heavier volume driveways.
- C. Sidewalk ramps are complete on Phase II.
- D. Beach access sign footing have been installed.
- E. Sidewalk grading in Phase III started today.

**4. Schedule for Next Week:**

- A. Finish sidewalk grading on Thursday (5/18).
- B. Concrete sidewalk work in Phase III on Friday (5/19) and Saturday (5/20).
- C. Potentially setting new beach park access signs.
- D. Potential rework of the handrails at Newcome Beach staircase.
- E. Potential rework of the sanitary sewer connection at North Shore Drive & Baseline.
- F. Grading work for curb & gutter on Phase III late week.

**5. Staking Needs:**

- A. None requested.

**6. Pay Estimates:**

Pay Estimate	Amount	Cumulative Total	Status
1 - September	\$111,913.06	\$111,913.06	Approved
2 - October	\$321,737.87	\$433,650.93	Approved
3 - November	\$401,261.78	\$834,912.71	Approved
4 - December	\$331,484.82	\$1,166,397.53	Approved
5- February	\$39,156.30	\$1,205,553.83	Approved
6 – March	\$290,633.85	\$1,496,187.68	Approved
7 – April	\$132,981.42	\$1,629,169.10	To City
8 – May	TBD	TBD	Work-in-process

**7. Change Orders**

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Approved
2	\$4,680	\$33,345.45	Approved
3	\$32,741.25	\$66,086.70	Approved
4	\$28,073.00	\$94,159.70	Draft Started

- Change Order No.1 – To Milbocker for approval.
- Change Order No. 2 - Balancing (Chop Tree Services).
- Change Order No. 3 – Extras & Additional Items of Work.
- Change Order No. 4 – Tree/landscaping revisions, Baseline water main, and item balancing.



## 8. Resident Issues

- A. **Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.**
- B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed).
- C. Julie Wood (#234 NSD):
  - 1. Homeowner has raised concerns about erosion within the ravine just south of her property and has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity. Julie does not like the size of the rip rap and has stated not to place any on her property.
- D. Lynn Fedewa (#722 NSD):
  - 1. Resident has stated that their irrigation system in the parkway was damaged during tree removal work. City has contacted her and indicated that repairs to these systems will be performed in the spring.
- E. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.
- F. **Countryside Nursing & Rehabilitation** (#120 Baseline Road) needs to be notified 1-3 days in advance of closures at the Webster/North Shore Drive intersection.
- G. **Connie Schaffer (#735 NSD):** Resident called (269-637-6824) with claims of damage to her fence along the existing sidewalk. Milbocker will realign and repair fence where needed.
  - 1. Homeowner has also filed a claim for a damaged water service.
- H. Charles Beatty (#566 NSD): Resident called to indicate that his existing brick pavement driveway was saw cut at our removal limits. Milbocker's crew is currently working on securing addition bricks to replace the saw cut bricks.
- I. #726 NSD: This home also had existing brick driveway saw cut. We will need to replace these damaged bricks also.
- J. #437 NSD: Owner called in to report a section of existing driveway adjacent to the sidewalk that was broke during the removal of the existing sidewalk.
- K. **#277 NSD:** Property damage due to Comcast relocation work. Comcast is reaching out to the homeowner to resolve. **Abonmarche to contact homeowner a second time.**
- L. **#713 NSD:** Property owner called to inform the City of mud/dirt in her basement and potential damage done to her chimney. It has been confirmed that the power company has installed a new pedestal and underground feed in close proximity to a window that leads into the basement. City has been informed of our findings and is working though the claim.

## 9. Action Items:

- A. No Parking Reminder (Ashley Lane): Construction traffic shall not use Ashley Lane for parking as this is a private road.
- B. **Dust Control:** With the dry, hotter weather we need to water/wet the roadway more often or provide other means of dust control as the City has recently received several dust complaints.



## 10. Other Discussions

- A. 3M Marker balls for underground utilities. Milbocker has provided these to the City for programming.
- B. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans. **Larry to contact Craig Atwood with the Allegan County Road Commission. (Abonmarche to follow up with the City on this).**
- C. Newcome Stairs tree removal. Bill Hunter is working with City personnel on the removal of this tree at the base of the new staircase.
- D. Replace 5" trees with 4" – Brian is ok with switching to the 4" trees. Abonmarche to produce a contract modification as soon as possible. These trees will have to be planted before the curb is installed.
- E. Ashley Lane – Abonmarche to solicit formal quotes to seal coat the roadway.

11. Meeting Adjourned:

9:01 a.m.

12. Next Meeting Scheduled:

Wednesday, 5/24/17 @ 8:30 a.m. @ DPW

