

**CITY OF SOUTH HAVEN  
NORTH SHORE DRIVE RECONSTRUCTION PROJECT  
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

April 26, 2017

8:30 a.m.

## Attendees:

Corey A. Kadow, PE	Abonmarche
Kyle Ellis	Milbocker & Sons

## cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Bill Hunter	City of South Haven
Christopher J. Cook, PE	Abonmarche
Timothy R. Drews, PE, PTOE	Abonmarche
Mike Schultz	Abonmarche
Jason McVay	Abonmarche
Jeff Foster	Milbocker & Sons
Bob DeOrsey	Republic Services (Reliable Disposal)

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**1. Old Business:**

- A. Sand subbase and underdrain have been deleted from the south half of the project. Abonmarche also recommends removal on the north half where the existing subgrade passes for Class II sand.
- B. Newcome Beach Access Stairs – Newcome Beach stairs have been shifted south approximately 3' to avoid a conflict with private improvements that have been constructed within the City's right of way / easement for Newcome Street. Timber planter retaining boxes exist and encroach into the northerly right of way / easement line. Observation deck at the top of the bluff shall remain the larger expanded size as currently shown on the latest construction documents. Stairs have had initial architectural inspection and require some rework on the handrails. Milbocker has been informed of the corrections needed. **Milbocker to supply color samples of equivalent composite product for handrail rework.**
- C. NSD Access: The north end of NSD has deteriorated due to the heavy rains over the past week. City and Abonmarche have informed Milbocker to regrade this section to improve the access to local residents.

**2. Contractors Submittals:**

A. Abonmarche Reviewed Submittals

1. NSD - Sanitary Structures – Approved 08-31-16.
2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.
3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
4. Concrete Submittals – Approved 09-20-16.
5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
6. Storm Manholes & Catch Basins – Approved 10-25-16.
7. Beach access sign submittal – Approved 11-28-16.

**3. Current Progress:**

- A. Wrapped up all underground utility construction (storm, sanitary, and water).
- B. Started removal of sidewalk in the Phase III (Brockway to Baseline) area.
- C. Placed new concrete sidewalk in Phase II (Dyckman to Brockway). This area is approximately 95% complete.
- D. General site clean-up work performed.

**4. Schedule for Next Week:**

- A. General site clean-up work.
- B. Concrete curb & gutter in phase II (Dyckman to Brockway) area.
- C. Road building work (sand, gravel, and limited underdrain) in phase III (Brockway to Baseline).
- D. On-going utility relocation work by communication companies.

**5. Staking Needs:**

- A. Curb from Dyckman to Oak Street. 3' offset to B/C, graded to E/M. - **Submitted**
- B. Radius points from Dyckman to Oak Street. - **Submitted**
- C. Foundations for Beach Access Signs. - **Submitted**

**6. Pay Estimates:**

Pay Estimate	Amount	Cumulative Total	Status
1 - September	\$111,913.06	\$111,913.06	Approved
2 - October	\$321,737.87	\$433,650.93	Approved
3 - November	\$401,261.78	\$834,912.71	Approved
4 - December	\$331,484.82	\$1,166,397.53	Approved
5- February	\$39,156.30	\$1,205,553.83	Pending Approval
6 – March	\$290,633.85	\$1,496,187.68	To City
7 – April	TBD	TBD	Work-in-process



**7. Change Orders**

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Approved
2	\$4,680	\$33,345.45	Approved
3	\$32,741.25	\$66,086.70	Approved
4	\$18,078.00+	84,164.70	Draft Started

Change Order No.1 – To Milbocker for approval.

Change Order No. 2 - Balancing (Chop Tree Services).

Change Order No. 3 – Extras & Additional Items of Work.

Change Order No. 4 – Tree/landscaping revisions + Additional water main work at Baseline.

**8. Resident Issues**

A. Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.

B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed).

C. Julie Wood (#234 NSD):

1. Homeowner has raised concerns about erosion within the ravine just south of her property and has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity. Julie does not like the size of the rip rap and has stated not to place any on her property.
2. Resident is concerned with the level of communication regarding construction activity and access to property.
3. Resident has requested that her drive approach be widened to help in/out access over the winter.

D. Julie Wood (#270 NSD):

1. Julie has informed us on 10/27/16 that her rental property has had a sewer backup in the basement. Homeowner has been in contact with the City and Abonmarche. This home has two sanitary services and the second one wasn't found until after the issue was brought to our attention. Reconnected on 10/28/16.
2. Resident has requested that her drive approach be widened to help in/out access over the winter.

E. Lynn Fedewa (#722 NSD):

1. Resident has stated that their irrigation system in the parkway was damaged during tree removal work. City has contacted her and indicated that repairs to these systems will be performed in the spring.
2. City has also received a notice of claim for a sewer back-up that occurred around January 16<sup>th</sup> or 17<sup>th</sup> of 2017.
3. Homeowner has indicated that they have a storm lateral connection to the existing storm on the south side of the property. Home owner would like this one hooked back up to the new storm sewer, along with a second one on the north side of the property to pick up a sump pump line.



- F. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.
- G. #277 NSD has had difficulty with garbage pickup. Please relocate trash containers to the nearest side street when the road is not accessible to the garbage trucks.
- H. **Countryside Nursing & Rehabilitation** (#120 Baseline Road) needs to be notified 1-3 days in advance of closures at the Webster/North Shore Drive intersection. This facility has their main entrance off of Baseline Road, but has an employee entrance off of Webster. This entrance is also used for deliveries which happen several times a week. **Christopher had asked when Webster would be blocked when the sewer crew jumps up to Baseline. Abonmarche to notify prior to expected shutdown.**
- I. #321 NSD – Water service was turned back on after “winterization” and resulted in water in the basement. The City has provided a list of winterized homes to the Contractor. Milbocker to put together a letter describing events that took place for the City’s files.
- J. Marilyn Mosher (#771 NSD) – Sidewalk access due to daughter being confined to a wheel chair and school bus pickup. A small section of sidewalk (40’ +/-) will be added to connect the existing westerly sidewalk at NSD/Baseline road to the Windsurfer Condos parking lot.
- K. Bruce Linker (#244 Webster) – The City has requested that the property owner replace the chain that was blocking the south end of his driveway. This chain prevents vehicular traffic from using the access easement that connects to Woodbridge Circle to Webster Avenue. With recent rains, soft rutting ground, and buried public utilities within the easement, vehicular traffic is causing damage to private property and could potentially damage underground utilities.
- L. #336 NSD: Homeowner is replacing sewer service (customer portion), deck, and concrete driveway. Homeowner may need stakes at the proposed back of walk if Milbocker has not yet installed new sidewalk, prior to their work. Abonmarche has shown the contractors working on the house the location of the new service cleanout.
- M. Polly Tucker (#560 NSD): Removal/replacement of lead water service. Hold – Bill Hunter to follow up on this with resident.
  - 1. **Homeowner would like the Porta-jon removed from her property.**
- N. Connie Schaffer (#735 NSD): Resident called (269-637-6824) with claims of damage to her fence along the existing sidewalk. Milbocker will realign and repair fence where needed.
  - 1. Homeowner has also filed a claim for a damaged water service.
- O. Gene Ladewski (#325 NSD): Resident has had water service, gas service, and telephone service broke during utility relocation work. Homeowner is still without telephone service. Abonmarche has contacted Frontier & Comcast.
- P. Charles Beatty (#566 NSD): Resident called to indicate that his existing brick pavement driveway was saw cut at our removal limits. Milbocker’s crew is currently working on securing addition bricks to replace the saw cut bricks.
- Q. #726 NSD: This home also had existing brick driveway saw cut. We will need to replace these damaged bricks also.
- R. #437 NSD: Owner called in to report a section of existing driveway adjacent to the sidewalk that was broke during the removal of the existing sidewalk.
- S. **#277 NSD:** Property damage due to Comcast relocation work. Comcast is reaching out to the homeowner to resolve.



## 9. Action Items:

- A. **Frontier Communications** – Frontier should be on-site early next week to complete the underground crossings & aerial transfers on NSD.
- B. **Comcast Cable** – Comcast should be on-site early next week to complete their underground crossing & aerial transfers on NSD.
- C. Bloomingdale/Everstream – Complete
- D. **No Parking Reminder (Ashley Lane):** Construction traffic shall not use Ashley Lane for parking as this is a private road.
- E. **GRP/Kent Power** – New pole on the SE quadrant of NSD/Wells appears to possibly be in the new roadway. GRP has been contacted.

## 10. Other Discussions

- A. **3M Marker balls** for underground utilities. **Milbocker to provide these to the City from programming.**
- B. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans. **Larry to contact Craig Atwood with the Allegan County Road Commission. (Abonmarche to follow up with the City on this).**
- C. Electrical conduit has been installed by Milbocker for the GRP/Kent Power portion of the project. ACI inspector will keep track of location, size, and quantity for the City. We should also incorporate this into the record drawings.
- D. Newcome Stairs tree removal. Bill Hunter is working with City personnel on the removal of this tree at the base of the new staircase.
- E. Replace 5" trees with 4" – Brian is ok with switching to the 4" trees. **Abonmarche to produce a contract modification as soon as possible.** These trees will have to be planted before the curb is installed.
- F. **Ashley Lane – Abonmarche to solicit formal quotes to seal coat the roadway.**
- G. **Abonmarche to follow up with Comcast & Frontier on their relocation work schedule.**
- H. **Street Lighting:** GRP has indicated that not all of the new lights are currently installed. Kent Power is scheduled to finish them the week of 4/24/17.
- I. **#717 NSD:** Chynthia Hoch (homeowner) was not able to access her driveway due to construction. Milbocker has been told to make the driveway accessible by mid-week as the resident will be back in town.

11. Meeting Adjourned:

8:47 a.m.

12. Next Meeting Scheduled:

Wednesday, 5/3/17 @ 8:30 a.m. @ DPW

