

**CITY OF SOUTH HAVEN
NORTH SHORE DRIVE RECONSTRUCTION PROJECT
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

April 12, 2017

8:30 a.m.

Attendees:

Corey A. Kadow, PE	Abonmarche
Mike Schultz	Abonmarche
Bill Hunter	City of South Haven
Kyle Ellis	Milbocker & Sons

cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Christopher J. Cook, PE	Abonmarche
Timothy R. Drews, PE, PTOE	Abonmarche
Jason McVay	Abonmarche
Jeff Foster	Milbocker & Sons
Bob DeOrsey	Republic Services (Reliable Disposal)

1. Old Business:

- A. Sand subbase and underdrain have been deleted from the south half of the project. Abonmarche also recommends removal on the north half where the existing subgrade passes for Class II sand.
- B. Newcome Beach Access Stairs – Newcome Beach stairs have been shifted south approximately 3' to avoid a conflict with private improvements that have been constructed within the City's right of way / easement for Newcome Street. Timber planter retaining boxes exist and encroach into the northerly right of way / easement line. Observation deck at the top of the bluff shall remain the larger expanded size as currently shown on the latest construction documents. **Stairs have had initial architectural inspection and require some rework on the handrails. Milbocker has been informed of the corrections needed.**
- C. NSD Access: The north end of NSD has deteriorated due to the heavy rains over the past week. City and Abonmarche have informed Milbocker to regrade this section to improve the access to local residents.

2. Contractors Submittals:

- A. Abonmarche Reviewed Submittals
 - 1. NSD - Sanitary Structures – Approved 08-31-16.
 - 2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.
 - 3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
 - 4. Concrete Submittals – Approved 09-20-16.
 - 5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
 - 6. Storm Manholes & Catch Basins – Approved 10-25-16.
 - 7. Beach access sign submittal – Approved 11-28-16.

3. Current Progress:

- A. Sanitary sewer and services are 100% complete.
- B. Water services are believed to be complete. #524 NSD is still in question and is being looked at today.
- C. Side street water main connections are complete with the exception of Baseline Road.
- D. Baseline water main connection work is taking place today.
- E. Storm sewer mainline will be complete by the end of today.
- F. Storm sewer service laterals will be complete today.
- G. Started some of the landscaping (tree planting) on the south end of the project.
- H. Removal of the 3 damaged trees in the #300 block due to utility trimming.
- I. Removal of the existing sidewalk on the south half of our project (Dyckman to Brockway).

4. Schedule for Next Week

- A. Baseline water main connection work will take place in the next day or two.
- B. Storm sewer catch basins and leads to structures on the west side of North Shore Drive.
- C. Grading and sand/gravel work on the north half of our project (Baseline to Brockway). This work will follow behind the pipe crew and will initiate at Baseline and progress toward the south.
- D. Proposed sidewalk work on the south half of the project (Dyckman to Brockway).

5. Staking Needs:

- A. Sidewalk staking and right-of-way has been submitted for Newcome Street.

6. Pay Estimates:

Pay Estimate	Amount	Cumulative Total	Status
1 - September	\$111,913.06	\$111,913.06	Approved
2 - October	\$321,737.87	\$433,650.93	Approved
3 - November	\$401,261.78	\$834,912.71	Approved



4 - December	\$331,484.82	\$1,166,397.53	Approved
5- February	\$39,156.30	\$1,205,553.83	Pending Approval
6 – March	\$290,633.85	\$1,496,187.68	To City
7 – April	TBD	TBD	Work-in-process

7. Change Orders

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Approved
2	\$4,680	\$33,345.45	Approved
3	\$32,741.25	\$66,086.70	Approved
4	\$18,078.00	84,164.70	Draft Started

Change Order No.1 – To Milbocker for approval.

Change Order No. 2 - Balancing (Chop Tree Services).

Change Order No. 3 – Extras & Additional Items of Work.

Change Order No. 4 – Tree/landscaping revisions + Additional water main fittings.

8. Resident Issues

- A. Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.
- B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed).
- C. Julie Wood (#234 NSD):
 1. Homeowner has raised concerns about erosion within the ravine just south of her property and has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity. Julie does not like the size of the rip rap and has stated not to place any on her property.
 2. Resident is concerned with the level of communication regarding construction activity and access to property.
 3. Resident has requested that her drive approach be widened to help in/out access over the winter.
- D. Julie Wood (#270 NSD):
 1. Julie has informed us on 10/27/16 that her rental property has had a sewer backup in the basement. Homeowner has been in contact with the City and Abonmarche. This home has two sanitary services and the second one wasn't found until after the issue was brought to our attention. Reconnected on 10/28/16.
 2. Resident has requested that her drive approach be widened to help in/out access over the winter.
- E. Lynn Fedewa (#722 NSD):
 1. Resident has stated that their irrigation system in the parkway was damaged during tree removal work. City has contacted her and indicated that repairs to these systems will be performed in the spring.



2. City has also received a notice of claim for a sewer back-up that occurred around January 16th or 17th of 2017.
 3. Homeowner has indicated that they have a storm lateral connection to the existing storm on the south side of the property. Home owner would like this one hooked back up to the new storm sewer, along with a second one on the north side of the property to pick up a sump pump line.
- F. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.
- G. #277 NSD has had difficulty with garbage pickup. Please relocate trash containers to the nearest side street when the road is not accessible to the garbage trucks.
- H. **Countryside Nursing & Rehabilitation** (#120 Baseline Road) needs to be notified 1-3 days in advance of closures at the Webster/North Shore Drive intersection. This facility has their main entrance off of Baseline Road, but has an employee entrance off of Webster. This entrance is also used for deliveries which happen several times a week. **Christopher had asked when Webster would be blocked when the sewer crew jumps up to Baseline. Abonmarche to notify prior to expected shutdown.**
- I. #321 NSD – Water service was turned back on after “winterization” and resulted in water in the basement. The City has provided a list of winterized homes to the Contractor. Milbocker to put together a letter describing events that took place for the City’s files.
- J. Marilyn Mosher (#771 NSD) – Sidewalk access due to daughter being confined to a wheel chair and school bus pickup. A small section of sidewalk (40’ +/-) will be added to connect the existing westerly sidewalk at NSD/Baseline road to the Windsurfer Condos parking lot.
- K. Bruce Linker (#244 Webster) – The City has requested that the property owner replace the chain that was blocking the south end of his driveway. This chain prevents vehicular traffic from using the access easement that connects to Woodbridge Circle to Webster Avenue. With recent rains, soft rutting ground, and buried public utilities within the easement, vehicular traffic is causing damage to private property and could potentially damage underground utilities.
- L. #336 NSD: Homeowner is replacing sewer service (customer portion), deck, and concrete driveway. Homeowner may need stakes at the proposed back of walk if Milbocker has not yet installed new sidewalk, prior to their work. Abonmarche has shown the contractors working on the house the location of the new service cleanout.
- M. Polly Tucker (#560 NSD): Removal/replacement of lead water service. Hold – Bill Hunter to follow up on this with resident.
- N. Connie Schaffer (#735 NSD): Resident called (269-637-6824) with claims of damage to her fence along the existing sidewalk. Milbocker will realign and repair fence where needed.
 1. Homeowner has also filed a claim for a damaged water service.
- O. **Gene Ladewski (#325 NSD):** Resident has had water service, gas service, and telephone service broke during utility relocation work. Homeowner is still without telephone service. Abonmarche has contacted Frontier & Comcast.



9. Action Items:

- A. **Frontier Communications** – Frontier should be on-site early next week to complete the underground crossings & aerial transfers on NSD.
- B. **Comcast Cable** – Comcast should be on-site early next week to complete their underground crossing & aerial transfers on NSD.
- C. Bloomingdale/Everstream – Complete
- D. **No Parking Reminder (Ashley Lane):** Construction traffic shall not use Ashley Lane for parking as this is a private road.

10. Other Discussions

- A. **3M Marker balls** for underground utilities. **Milbocker to provide these to the City from programming.**
- B. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans. **Larry to contact Craig Atwood with the Allegan County Road Commission. (Abonmarche to follow up with the City on this).**
- C. Electrical conduit has been installed by Milbocker for the GRP/Kent Power portion of the project. ACI inspector will keep track of location, size, and quantity for the City. We should also incorporate this into the record drawings.
- D. Newcome Stairs tree removal. Bill Hunter is working with City personnel on the removal of this tree at the base of the new staircase.
- E. DPW to take delivery of new beach access signs on Tuesday 3/28/17. Bill to verify that they have been delivered.
- F. Replace 5" trees with 4" – Brian is ok with switching to the 4" trees. **Abonmarche to produce a contract modification as soon as possible.** These trees will have to be planted before the curb is installed.
- G. **Ashley Lane – Abonmarche to solicit formal quotes to seal coat the roadway.**
- H. **Abonmarche to follow up with Comcast & Frontier on their relocation work schedule.**

11. Meeting Adjourned:

8:58 a.m.

12. Next Meeting Scheduled:

Wednesday, 4/19/17 @ 8:30 a.m. @ DPW

