

**SECTION 00050
INVITATION TO BID**

**MICHIGAN CITY
PUBLIC BOAT LAUNCH PROJECT**

OWNER - The OWNER of the project, City of Michigan City, has contracted Abonmarche to be the ENGINEER for their project.

PROJECT - The work shall consist of furnishing and installing a new boat launch on the west side of Trail Creek across from the US Coast Guard Station in Michigan City, Indiana.

TIME - Sealed bids will be received until 5:00 p.m. CST, October 24, 2011 in the office of Michigan City Port Authority, 200 Heisman Harbor Drive, Michigan City, IN 46360. The bids shall be publicly opened at the above address at 5:01 pm CST on October 24, 2011.

BIDS - All bids shall be addressed to the Michigan City Port Authority, 200 Heisman Harbor Drive, Michigan City, IN 46360. Bids shall be sealed and shall have the name and address of the bidder and the contract for which the bid is being submitted on the outside of the envelope. All bidders shall bid in accordance with and upon the bid forms included in the contract documents. All submitted bids shall contain statutory Form 96, including, financial statement, non-collusion affidavit and a certification of non-segregated facilities, of the Bidder. All bid forms contained in Section 00300 MUST be signed, dated and submitted with the bid submittal package, as per this Section 00050 Invitation to Bid and Section 00100 Instructions to Bidders.

EEO REQUIREMENTS - Bidders shall comply with the Michigan City Equal Opportunity Program in order for the Port Authority to consider the bid. The Port Authority will forward all Bidder's Equal Opportunity bid packages to the Equal Opportunity Officer Ms. Ta-Tanesha Clark (219) 873-1429. Bidder shall submit a written affirmative action program with the bid, which shall include specific goals and timetables for the employment and training of minorities and of lower income residents of the project area. Each Bidder must ensure that all employees and applicants for employment are not discriminated against because of race, creed, color, sex, handicap or national origin.

WAGE DETERMINATION AND RATES – Davis Bacon Prevailing Wage Rate will apply for this project. The rates for Construction disciplines are noted in the Contract Documents.

PROJECT PARTNERSHIPS - Partnerships with other organizations are responsible for property rights and financial obligations. Those being: NIPSCO is the property owner who has leased the boat launch site to the City of Michigan City for use. The US Fish and Wildlife is a partnership within the project as a financial entity under the Boating Infrastructure Grant (BIG) program and the Clean Marina Program. The Indiana Department of Environmental Management is the processing organization for distributing pay request withdraws from the BIG program and the Indiana Department of Natural Resources for Ramp Grant.

EXAMINATION AND/OR PROCUREMENT OF CONTRACT DOCUMENTS - The contract documents are on file for inspection at the Michigan City Port Authority office, 200 Heisman Drive, Michigan City and at Abonmarche Consultants, 95 W. Main St., Benton Harbor, MI 49022 (269) 927-2295. Hard copies of the contract documents may be obtained from Abonmarche with a non-refundable fee of \$200.00 for each set of contract documents. Digital PDF copies on CD of the contract documents may be obtained from Abonmarche with a non-refundable fee of \$50.00 for each set.

BID SECURITY - A certified check, cashier's check, or bid bond in an amount equal to five percent (5%) of the total amount of the bid, made payable to Michigan City Port Authority, will be required with each bid. A 100% Labor, Material, and Performance Bond and Payment Bond will be required of the successful bidder.

BID REJECTION - The OWNER reserves the right to waive any informality or irregularity in any bid or proposal received, and also reserves the right to reject any and all bids and proposals and to re-advertise for bids or proposals.

WITHDRAWAL OF BIDS - No bid shall be withdrawn for a period of ninety (90) days after the scheduled opening without the consent of the OWNER.

AWARD OF BID - The OWNER will notify the successful bidder within ninety (90) days after receiving bids. The successful bidder will be required to furnish a satisfactory performance and labor and materials payment bond prior to executing the Contract Agreement. The apparent lowest successfully bidder will also be required to submit a schedule of values one week after notification from the OWNER following the bid opening.

PRE-BID CONFERENCE – a pre-bid conference will be held on Wends day, September 28, 2011 at city hall, 100 East Michigan Blvd., downstairs in the EOC room, 10:00 am CST. This meeting is **MANDATORY** for all general contractors. General contractors not attending this meeting will **not** have their bid package opened at the time of bid opening.