

Pre-Bid Meeting Minutes

Project: Tiscornia Park Renovations
Project No.: 11-0453
Meeting Date: August 9, 2011, 10:00 a.m.
Meeting Place: St. Joseph City Hall
Attendees: Kristi Bradford, Alsup Painting, Inc.
Gina Barker, CPM Construction
Sean Ebbert, Pearson Construction
Mark Leathead, Bauer Construction Group
Ron Gun, Beaudoin Electric

The following items were discussed:

1. Jeff Saylor reviewed the floor plan and site plan highlighting key points of the interior construction of the building and exterior site features.
2. Jeff reviewed the add-alternates to be bid on the project, including the floor finish (no new floor finish in the base bid), adding concrete pigmented sealer at the exterior vertical split faced block, and adding a ceramic tile wall finish over the insulated walls in lieu of the stucco coating in the base bid (both of which are over a abuse and humidity resistant drywall).
3. A question was asked relative to the time when bids are due and it was clarified that bids will be due at 10:00 a.m. on August 17, not at 9:00 a.m. This issue will also be addressed in upcoming Addendum No. 1.
4. At approximately 10:30, most in attendance left City Hall and met at Tiscornia Park to physically examine the toilet facilities. No new questions or discussion items resulted from this visit.
5. It was confirmed by the Building Inspector that no permit fees will be waived on this project – all necessary building permits for all trades will be required to be paid for by the Contractor and should be included as part of the Contractor's bid proposal.

These meeting minutes are intended to be as accurate as possible. If any inaccuracies or omissions are noted, please notify our office of same within five (5) days of receipt of these minutes. If no comments are received, accuracy will be assumed.

Sincerely,

ABONMARCHE CONSULTANTS, INC.



Jeffrey M. Saylor, AIA
Vice President, Architecture

Cc: All meeting attendees and Plan Holder